
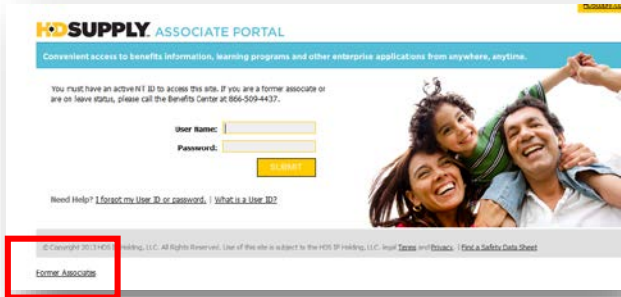
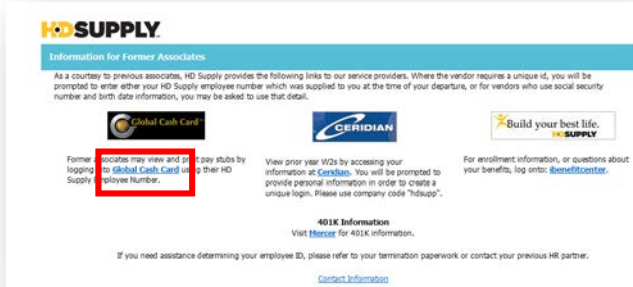


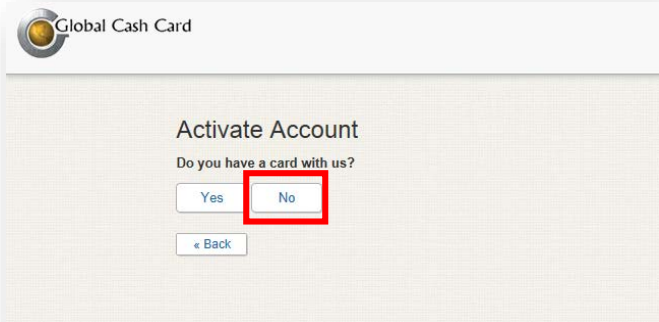


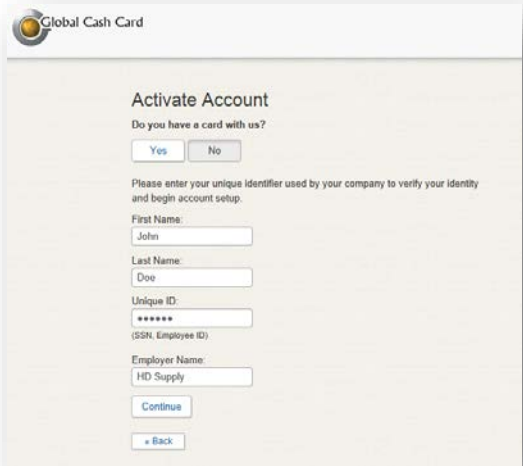
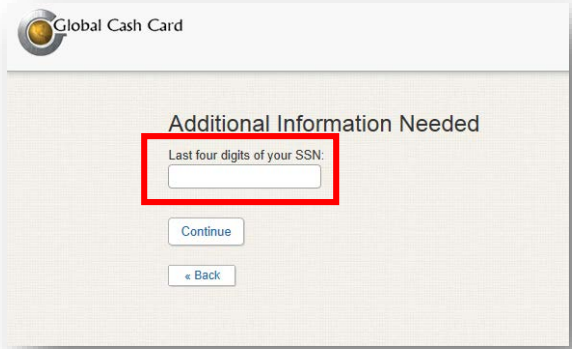
Instructions for Printing Pay Stubs – Former Associates and LOA

	Instructions	Visuals
1	Log into www.hdsupply.com – click on the Associate login	
2	Click on Former Associates located at the bottom of the page.	
3	Click on Global Cash Card Link	

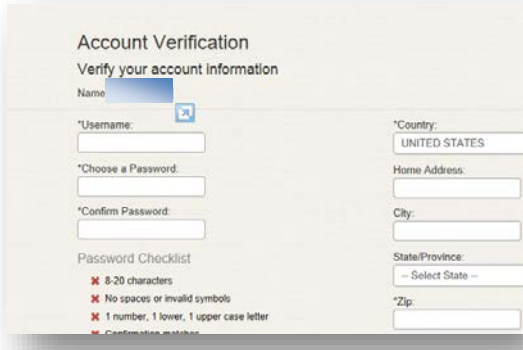
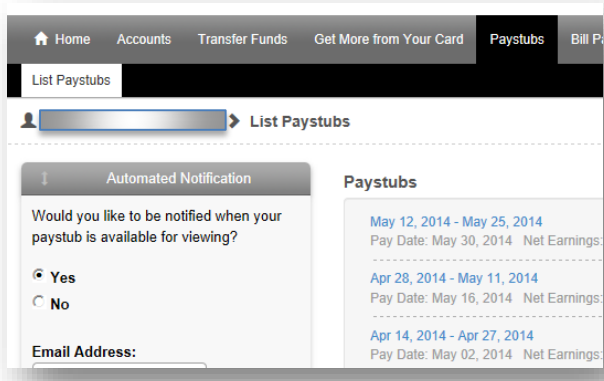


4	If first time logging into Global Cash Card click on the Register Here Link, otherwise click User Login.	
5	Click on Sign up now . Note: If you have previously set up a username and password, you would log in on this screen.	
6	Under the Do you have a card with us? Click on NO	



7	<p>Enter your First Name, Last Name (as it appeared on your paystub)</p> <p>Enter your Associate ID – Do not include any letters or leading zero. (If you need assistance determining your associate id, please refer to your termination paperwork or contact your previous HR partner)</p> <p>Enter HD Supply in the Employer Name</p> <p>Click on Continue</p>	
8	<p>Enter the last 4 digits of your SSN</p> <p>Click on Continue</p>	



<p>9</p>	<p>On this screen you will set up an account. Answer all required questions. Create a user id and password.</p> <p>Note: Retain your user id and password for future reference.</p>	 <p>The screenshot shows an 'Account Verification' form with the following fields: Name (with a dropdown arrow), *Username, *Choose a Password, *Confirm Password, *Country (dropdown menu showing 'UNITED STATES'), Home Address, City, State/Province (dropdown menu showing '-- Select State --'), and *Zip. A 'Password Checklist' is located below the password fields, listing requirements: 8-20 characters, No spaces or invalid symbols, 1 number, 1 lower, 1 upper case letter, and Confirmation matches.</p>
<p>10</p>	<p>The check date for each paystub will be listed. Click on the appropriate date to view or print your paystub.</p>	 <p>The screenshot shows a web interface with a navigation bar containing 'Home', 'Accounts', 'Transfer Funds', 'Get More from Your Card', 'Paystubs', and 'Bill P...'. Below the navigation bar is a 'List Paystubs' button. A user profile icon is visible next to the 'List Paystubs' text. An 'Automated Notification' section asks 'Would you like to be notified when your paystub is available for viewing?' with radio buttons for 'Yes' (selected) and 'No', and an 'Email Address:' field. To the right, a 'Paystubs' section lists three pay periods: 'May 12, 2014 - May 25, 2014' (Pay Date: May 30, 2014), 'Apr 28, 2014 - May 11, 2014' (Pay Date: May 16, 2014), and 'Apr 14, 2014 - Apr 27, 2014' (Pay Date: May 02, 2014). Each entry includes a 'Net Earnings' field.</p>

